Info session for PhD students

Study Abroad Centre
Autumn 2018
Important deadlines

- **September 15, 2018**
  - upload Individual Study Plan to SIS (4 years’ general plan + detailed plan for the first semester)
  - finalize PhD Study Agreement and take to the dean’s office

Forms and further information on [www.ut.ee/en/studies/doctoral-studies/for-current-phd-students](http://www.ut.ee/en/studies/doctoral-studies/for-current-phd-students)
Attestation/progress review

Regulated in Study Regulations (clause V.5)

Attestation review to be uploaded to SIS at least 8 working days before the date of attestation

Keep in mind „full-time“ student status is needed for TRP
Attestation/progress review

• Assessment \textbf{twice} in the first year – prior the beginning of spring and autumn semester.

• In the following years \textbf{once}: after completing two semesters. The assessment results will be described in credits and inserted to SIS.
Attestation/progress review

- Faculty of Science and Technology: http://reaalteadused.ut.ee/en/tuition/evaluation-arrangements-phd-students-field-science-and-technology
- Faculty of Arts and Humanities; Faculty of Medicine – please contact the faculty.
PhD study programme – general requirements

- University-wide courses – 12 ECTS
  1. Learning, Teaching and Supervision (6 ECTS)
  2. Entrepreneurship (6 ECTS)
  3. Philosophical Disagreements (6 ECTS)
  4. Research Integrity: Framework Requirements, Values and Principles of Action (6 ECTS)
  5. Management (6 ECTS)
  6. Statistical Data Science (6 ECTS)
  7. Internship (6 ECTS)
  8. Communicating Science (6 ECTS)

- Optional courses – 12 ECTS (optional courses beyond 12 ECTS will not be counted towards programme completion)
Academic leave

• at ones request for up to one year starting from the second semester of the first study year;

• for health reasons confirmed by a medical certificate, a student is entitled to an additional academic leave of maximum two years in each level of study
During academic leave

- A student cannot participate in studies or take exams or pass-fail evaluations during academic leave; unless the student:
  - is a parent or a guardian of a child under 3 years of age or disabled child under 16 years of age
  - has a moderate, severe or profound disability
  - is in service in the Defence Forces
PhD study allowance and health insurance (*haigekassa*)

- 660 euros per month
- Estonian ID code needed
- Payment times:
  - regular students: around 20th each month
  - Dora Plus…
  - valid TRP or right of residence obligatory
PhD study allowance and health insurance (haigekassa)

- Insurance becomes active on Oct 10 (generally on 10th date of the month following the beginning of the first allowance payment)
- Can check insurance coverage from www.eesti.ee/en/
- Health insurance coverage stops:
  - during academic leave, unless academic leave is for health reasons or for child caring;
  - after nominal period of studies
Students from EU countries, European Economic Area and the Swiss Confederation must apply for the right of residence:

• 1. Register as citizens of Tartu at Population Registration Office, Küüni str 5

• 2. Apply for an ID-card at the Police and Border Guard Board, Riia 132

TRP for non-EU citizens

- All PhD degree seeking must have TRP
- D visa not TRP
- TRP is valid for 4 years
- For TRP application in Estonia – check

After receiving TRP for non-EU citizens

Make sure you register your residence in Tartu, more information is [here]
Academic traditions

• Good practice of doctoral studies
  - regular meetings with a supervisor
  - ...