Info session for PhD students

Study Abroad Centre (SAC)
Autumn 2017
Important deadlines

• September 15, 2017
  - upload Individual Study Plan to SIS (4 year’s plan plus 1 year detailed plan)
• September 29, 2017
  - finalize PhD Study Agreement and take it to the dean’s office
• Forms on
  www.ut.ee/en/studies/doctoral-studies/for-current-phd-students
Attestation/progress review regulated in Study Regulations
Attestation review to be uploaded to SIS at least 8 working days before the date of attestation
Keep in mind: „full-time“ student status is needed for TRP
PhD study programme – general requirements

• University-wide courses – 12 ECTS
  (for developing transferable competences (e.g. management skills, project management skills, etc.), Estonian language courses (6 ECTS) are also counted as UW courses)

• Optional courses – 12 ECTS (optional courses beyond 12 ECTS will not be counted towards programme completion)
Attestation/progress review - arrangements


- Faculty of Arts and Humanities: [https://humanitaarsteadused.ut.ee/en/guidelines](https://humanitaarsteadused.ut.ee/en/guidelines)

- Faculty of Medicine – please contact the faculty.
Academic leave

• at ones request for up to one year starting from the second semester of the first study year. Can be taken once!

• for health reasons confirmed by a medical certificate; a student is entitled to an additional academic leave of maximum two years in each level of study
During academic leave

• A student cannot participate in studies or take exams or pass-fail evaluations during academic leave; unless the student:
  - is a parent or a guardian of a child under 3 years of age or disabled child under 16 years of age
  - has a moderate, severe or profound disability
  - is in service in the Defence Forces
Academic leave

One needs to consider the following:
- plan it, starting from the beginning of a month (or semester/academic year)
- TRP ...
PhD study allowance and health insurance (haigekassa)

- 422 euros per month
- valid TRP or right of residence **obligatory**
- send Estonian ID code to studentvisasupport@ut.ee

Payment times:
- regular students: around 20th date each month
- Dora Plus: at the end of the month
PhD study allowance and health insurance (*haigekassa*)

- Insurance becomes active on Oct 10 (generally on 10th date of the month following the beginning of the first allowance payment)
- Can check insurance coverage from [Eesti.ee](https://eesti.ee)
- Health insurance coverage stops:
  - during academic leave, unless academic leave is for health reasons or for child caring;
  - after nominal period of studies
Right of residence - EU citizens

Students from EU countries, European Economic Area and the Swiss Confederation must apply for the right of residence:

1. Register as citizens of Tartu at Population Registration Office, Küüni str 5
2. Apply for an ID-card at the Police and Border Guard Board, Riia 132

More info: ut.ee/en/welcome/eu-citizens-right-residence
TRP for non-EU citizens

- All PhD degree seeking must have TRP
- D visa not TRP
- TRP is valid for 4 years
After receiving TRP for non-EU citizens

Academic traditions

• good practice of doctoral studies

- regular meetings with a supervisor

- ....