Info session for PhD students

Study Abroad Centre (SAC)
**Important deadlines and forms on**

### Studies start in September
1. Individual Study Plan to SIS
   - September 15
2. PhD Study Agreement finalised and taken to dean’s office
   - end of September

### Studies start any other time
1. Individual Study Plan to SIS
   - within one month from matriculation date
2. PhD Study Agreement finalised and taken to dean’s office
   - by the end of the first month of studies
Attestation/progress review

regulated in Study Regulations

Attestation review to be uploaded to SIS at least 8 working days before the date of attestation

Keep in mind: „full-time“ student status is needed for TRP
PhD study programme – general requirements

• University-wide courses – 12 ECTS
  (for developing transferable competences (e.g. management skills, project management skills, etc.), Estonian language courses (6 ECTS) are also counted as UW courses)

• Optional courses – 12 ECTS (optional courses beyond 12 ECTS will not be counted towards programme completion)
Attestation/progress review - arrangements

- Faculty of Science and Technology: http://reaalteadused.ut.ee/en/tuition/evaluation-arrangements-phd-students-field-science-and-technology
- Faculty of Arts and Humanities: https://humanitaarteadused.ut.ee/en/guidelines
- Faculty of Medicine – please contact the faculty.
Academic leave

• at ones request for up to one year starting from the second semester of the first study year. Can be taken once!

• for health reasons confirmed by a medical certificate; a student is entitled to an additional academic leave of maximum two years in each level of study
During academic leave

- A student cannot participate in studies or take exams or pass-fail evaluations during academic leave; unless the student:
  - is a parent or a guardian of a child under 3 years of age or disabled child under 16 years of age
  - has a moderate, severe or profound disability
  - is in service in the Defence Forces
Academic leave

One needs to consider the following:
- plan it, starting from the beginning of a month (or semester/academic year)
- TRP ...
PhD study allowance and health insurance (haigekassa)

- 660 euros per month
- valid TRP or right of residence obligatory
- send Estonian ID code to studentvisasupport@ut.ee

Payment times:
- regular students: around 20th date each month
- Dora Plus: at the end of the month
PhD study allowance and health insurance (haigekassa)

- Insurance becomes active on Oct 10 (generally on 10th date of the month following the beginning of the first allowance payment)
- Can check insurance coverage from Eesti.ee
- Health insurance coverage stops:
  - during academic leave, unless academic leave is for health reasons or for child caring;
  - after nominal period of studies
Right of residence - EU citizens

Students from EU countries, European Economic Area and the Swiss Confederation must apply for the right of residence:

1. Register as citizens of Tartu at Population Registration Office, Küüni str 5
2. Apply for an ID-card at the Police and Border Guard Board, Riia 132

More info: ut.ee/en/welcome/eu-citizens-right-residence
TRP for non-EU citizens

• All PhD degree seeking must have TRP
• D visa not TRP
• TRP is valid for 4 years
• For TRP application in Estonia – check

After receiving TRP for non-EU citizens

Academic traditions

• good practice of doctoral studies
  - regular meetings with a supervisor