Dear CEERES students,
This information sheet summarizes the most relevant aspects needed for getting started at the University of Tartu. The same information, though in a different format, is also provided at the university's website on www.ut.ee/en/welcome. Please let us know if any questions arise from the content below.

Contacts for admissions and documents’ submission

<table>
<thead>
<tr>
<th>Admissions Office</th>
<th>Ms Katre Suumann</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address: Ülikooli 18, 133 50090, Tartu, Estonia</td>
<td>Tel: (+372) 737 6031  E-mail: <a href="mailto:katre.suumann@ut.ee">katre.suumann@ut.ee</a></td>
</tr>
</tbody>
</table>

Contacts for study related matters and visas/residence permits

<table>
<thead>
<tr>
<th>Visas/residence permits</th>
<th><a href="mailto:studentvisasupport@ut.ee">studentvisasupport@ut.ee</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation at UT dormitories</td>
<td>Narva str 25 51013 Tartu  Tel: (+372) 740 9959  E-mail: <a href="mailto:info@campus.ee">info@campus.ee</a>  <a href="http://www.campus.ee">www.campus.ee</a></td>
</tr>
</tbody>
</table>
Academic year 2018/2019

**Recommended arrival date:** 28.08.2018  
**Orientation course:** 29.08 – 31.08.2018  
**Autumn semester:** from 03.09.2018 to 04.02.2019  
**Spring semester:** from 11.02.2019 to 30.06.2019  

---

### Getting to Tartu

Tartu is located in southern Estonia and can be reached by bus, train, or plane from a variety of cities across Europe. Students frequently fly into the Tallinn or Riga airports and take a bus directly to Tartu. Tartu can also be reached by plane directly from Helsinki. However, there are numerous other options, which are detailed here: [https://www.ut.ee/en/welcome/arrival-estonia](https://www.ut.ee/en/welcome/arrival-estonia). **NB!** Students, not the University of Tartu, are responsible for arranging their own transport to Tartu!

### Housing in Tartu

**NB!** Applying for a place in the UT dormitories is the student’s responsibility. The application period is **1-10 June**. Please see detailed information here: [http://www.ut.ee/en/welcome/housing](http://www.ut.ee/en/welcome/housing)

Please keep in mind the rules regarding application for accommodation at the UT dormitories and carefully read the information provided on the above-indicated website. The deadlines set for both application and payment of deposit (150 euros for one place in a two-person room) are strict and cannot be extended.

Dormitories mainly consist of twin rooms with a shared bathroom and kitchen (usually 2-3 rooms share a bathroom and a kitchen, in some dormitories the bathroom and kitchen are shared with the entire floor). The rooms include essential furniture. Students should bring (or rather buy in Tartu) their own linens, blanket, pillows and cookware. Before buying new cookware, find out if previous tenants have left behind any cookware that you could use. Tartu’s Erasmus Student Network office (Pikk 14) often collects leftover bedding sets and may be able to provide you with one free of charge. More information about the dormitories can be found here: [www.campus.ee](http://www.campus.ee)

After arriving in Tartu, you can go directly to the dormitory. **Dormitories are open 24/7** and there is no need to find a hotel if you arrive late at night. If the life in dormitories does not seem to be your style, you can rent an apartment. The prices range from approximately 200 EUR in the farther parts of the town to 450 EUR or more in the centre (1-2 rooms). The rents are the highest in August and September. For alternative housing options, please see [http://www.ut.ee/en/welcome/housing](http://www.ut.ee/en/welcome/housing)

### Orientation course

Before the beginning of the autumn semester, approximately **29 August – 31 August**,
2018 (exact dates will be specified), the Study Abroad Centre offers an orientation course for newly admitted international students. The course includes:

- meeting the representatives of the university;
- introduction to the university's study system;
- meeting the tutors.

It is highly recommended that you participate in the orientation course. If you cannot participate in the orientation course, please inform studentvisasupport@ut.ee of your planned arrival in Tartu. For more information about the orientation course, check https://sisu.ut.ee/gettingstarted/orientation-course

The detailed schedule of the orientation course will be available on the same website about 2 weeks before the course.

Courses
You can register to courses in the online Study Information System during the first two weeks of the semester. You will receive your username and password for the UT Study Information System by email at the end of August. Information on how to register for courses will be given during the orientation course. Guidelines are also available on www.ut.ee/en/studies/study-regulations/examinations-and-passfail-evaluations.

Right of Residence for EU citizens
EU citizens have the right to stay in Estonia based on a valid travel document or identity card for the period of up to three months. As you are staying longer, you must register yourself as citizen of Tartu within three months from the date of entering Estonia in order to obtain the right of temporary residence. The registration process and the documents required for registration are listed here: www.ut.ee/en/welcome/eu-citizens-right-residence

After the registration, the right of permanent residence is granted for a period of five years. All EU citizens also need to have an Estonian ID code, which will be given upon registering their residency in Estonia.

D-type visa for non-EU students
All CEERES students without EU/EEA or Swiss citizenship need a long-stay (D-type) visa in order to study in Estonia. There are a limited number of Estonian embassies that handle visa applications across the world. All students applying for visas need to consider that they must visit an Estonian embassy either in their home country or abroad in person. Those who need to go abroad or travel to a different city, please consider that travelling requires additional time and financial resources and plan accordingly so that your arrival in Estonia is not delayed. The countries with Estonian embassies that handle visa applications include China, Turkey, Kazakhstan, Egypt, Australia, Ukraine, Belarus, Russia, USA, Georgia, Israel, Canada, India, Japan and some EU countries – Ireland, Finland, Great Britain, France, Latvia and Sweden.

Information regarding the application process and the documents to be submitted for the long-stay (D) visa is explained on http://www.ut.ee/en/welcome/non-eu-citizens-residence-permits-and-visas. Please make sure you read the “D-visa” section, as this is the most applicable to CEERES students.
Where, and in which country, can I apply for a D-visa?
*The list of countries in which visa requests can be processed is available [here](#). As stated above, please note that this process may require you to travel, and be sure to consider the time and costs involved in travelling and staying in another country!*

Do I have all the documents required to apply for a long-stay (D-type) visa?
*A full list of documents required for the D-visa application is available [here](#).*

Do I have sufficient funds to support my studies in Estonia?
*When applying for a D-visa, you must demonstrate that you have sufficient funds for your stay in the country, at least 280 euros per month. The amount of money you will actually need to cover all your expenses will depend on your lifestyle (choice of housing, food preferences, leisure habits, etc.). Documents such as bank statements, scholarship award letters can serve as proof of sufficient legal income.*

The guidelines for applying for a D-visa can be found [here](#). There is a note on the website that you need to demonstrate 94 euros for each day of your stay in the country. This is not required from students, yet demonstrating sufficient legal income as stated earlier, is needed.

Do not forget to sign all application documents properly! Please send all questions on to this topic directly to studentvisasupport@ut.ee.

Health insurance

International students studying in Estonia are not covered by the Estonian Health Insurance Fund (*Haigekassa*) unless they are full-time PhD students or employed in Estonia. If you are an EU citizen and have valid health insurance in your home country during your studies in Estonia, you can apply for the EU health insurance card (EHIC) or substitute certificate of an EU health insurance card (form E128). You should apply for that from the social service authorities in your home country before arriving in Estonia.

Students from outside the EU will be required to purchase a separate health insurance plan. There is a strict policy in Estonia regarding which instances must be covered by any health insurance policy when applying for a visa or residence permit. The Estonian Police and Border Guard Board has confirmed that only the following listed companies can be accepted: [www.ut.ee/en/welcome/health-insurance-0](http://www.ut.ee/en/welcome/health-insurance-0)

Please note that when applying for health insurance, the insurance coverage needs to be given for the full period of your studies in Tartu.

Student-to-student services

*Tutors* are the UT students who help newly arrived students adapt into academic environment at the University of Tartu. International students are divided into small groups and each group has a tutor. Please feel free to contact your tutor once you have heard from him/her. If you have not received any message from your tutor by the middle of July, please contact study@ut.ee.

In addition, there is *International Student Ambassadors (ISA)* network at UT. ISA includes international degree students who represent the university abroad and the UT international student community in Estonia. Follow them here: [https://www.facebook.com/utambassadors](https://www.facebook.com/utambassadors)
Moreover, there is **Erasmus Student Network (ESN)** who supports all international students studying at UT by offering various socializing activities. All the announcements about their weekly events can be followed on their Facebook page (TBA). All of these groups have different functions, thus learn more [here](#).

**Useful links**
About the city of Tartu – [www.tartu.ee](http://www.tartu.ee)
Useful information for getting settled at UT and Tartu: [https://sisu.ut.ee/gettingstarted](https://sisu.ut.ee/gettingstarted)
About Estonia and Estonians – [https://www.visitestonia.com](https://www.visitestonia.com) [www.estonica.org](http://www.estonica.org)
Learning some Estonian before coming to Estonia may make your arrival and first days in Estonia more enjoyable. One way to learn the basics of the Estonian language is to take the free online course on [www.keeleklikk.ee/index.php](http://www.keeleklikk.ee/index.php).

Looking forward to seeing you in Tartu!

Yours sincerely,
Study Abroad Centre
Office of Academic Affairs
University of Tartu